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| **MD. SALAH AHMED ANIK** |
| Address: 43/1Ulon West Rampura Dhaka 1219  Mobile No 1: 01673-771337 e-mail : sahmedban71@gmail.com |
| Career Objective: |
| To serve in a responsible administrative position at a well-structured organization and successfully apply acquired managerial and interpersonal skills to enhance organizational deficiencies. |
| Career Summary: |
| • Company Name: BEXIMCO GROUP (Yellow By Beximco) Company Business: Retail Store & E- Commerce  Position Held: Senior Executive Retail Operation (E- Commerce Manager)  •Company Name: GEMCON GROUP (Gemcon Food & Agricultural Products Ltd) Company Business: Super store Position Held: Senior Supervisor Outlet (2nd In Charge)  • Company Name: Genex Infosys Ltd.  Company Business: Call center Position Held: CSA  • Company Name: Aarong Company Business: Retail Store Position Held: Sales Associate  • Company Name: GRASSROOT CAFE Company Business: Fast Food Shop Position Held: Acting In-charge  • Company Name: I-Post Courier Service Company Business: Courier Service Position Held: Shorter Cum Collector |
| Special Qualification: I am very skill in Computer basis jobs. |
| Employment History: |

**1. Senior Executive Retail Store (E- Commerce Manager) (July 16, 2018 – Till Now)**

**BEXIMCO GROUP (Yellow By Beximco)**Company Location : Mirpur 2  
Department: E-Commerce( Yellow Online Store)   
**Duties/Responsibilities:** Update every day CSV for Daraz & Yellow Clothing.net, Create Product ID at Pestashop, Monitoring Customer Order ,Order Confirmation, Monitoring Courier Delivery, Monitoring Courier Payment, Pesta Shop Update, Monitoring Daraz Caller Center, Daraz Payment, Monitoring customer feedback at Facebook, Pesta Shop, Daraz, (SMS & Email or Phone Call), Confirm better service from our end, Direct Customer service.

**2. Senior Supervisor Outlet (2nd InCharge) (August 1, 2016 –July 16, 2018)**

**GEMCON GROUP (Gemcon Food & Agricultural Products Ltd)**Company Location : Dhanmondi  
Department: E-Commerce , Outlet  
**Duties/Responsibilities:**  
Morning briefing ,receiving all products , maintain pos , making stuff schedule , maintain monthly inventory , maintain all product expired date , maintain requisition, maintain monthly damage& expiry products scrub, vendors maintain,

**3. CSA (June 1, 2016 – July 31, 2016)**

**Genex Infosys Ltd.**

**RobiAxiata**

Company Location: Mascot Plaza, Uttara

Department: Inbound

**Duties/Responsibilities:**

Receive incoming call from customer, maintain high standard of call quality as per the requirement of the organization, attainted customer query & service, CRM.

**4. Seles Associate (February15, 2011 - April 27, 2016)**

**Aarong**  
Company Location: Gulshan  
Department: children, Non Textile, Mans Garments, Panjabi, NK.  
***Duties/Responsibilities:***  
Work to attempt Sales Target. Sales analysis and Sales Target Making, Requisition, Event Management, Rewards Card maintenance, POS(Point of sale),Perpetual/Annual Inventory Handel, VM (Visual Merchandising) Activities & Direct Customer Service.

**5.Acting In-charge (June 1, 2013 - June 30, 2014)**

**GRASSROOT CAFE**  
Company Location: AarongGulshan  
Department: Cafe   
***Duties/Responsibilities:***  
Work to attempt Sales Target, Requisition, POS (Point of sale), Controlling Sales & Service, & Direct Customer Service.

**6.Shorter Cum Collector (April1, 2009-April 30, 2010)**

**I-Post Courier Service**  
Company Location: Shantinagor  
Department: Courier Service  
***Duties/Responsibilities:***  
Document collection, document delivery, document wise monthly billing& bill collection,

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# Academic Qualification:

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| **Exam Title** | **Concentration/Major** | **Institute** | **Result** | **Pas. Year** | **Duration** |
| M.B.A | Finance & Banking | National University | CGPA:3.41 out of 4 | 2015 | 1 |
| B.B.A | Finance & Banking | National University | CGPA:2.86 out of 4 | 2013 | 4 |
| HSC | Commerce | Gulshan Commerce College | CGPA:4 out of 5 | 2009 | 2 |
| SSC | Commerce | Khaled Haider Memorial High School | CGPA:3.44 out of 5 | 2007 | 2 |

# Training Summary:

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| **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** |
| Customer service | Customer Service in Retail Management | S.p.e.e.d | Bangladesh | Mohakhali | 2010 | 3 days |

# Career and Application Information:

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| Looking For | : | Mid Level Job |
| Available For | : | Full Time |
| Present Salary | : | Tk. 45,000 |
| Expected Salary | : | Tk. 65,000 |
| Preferred Job Category | : | Bank/Non-Bank Fin. Institution, Marketing/Sales |
| Preferred District | : | Anywhere in Bangladesh. |
| Preferred Organization Types | : | E- Commerce, Retail Store |

# Personal Details:

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| |  |  |  | | --- | --- | --- | | Father's Name | : | Late Md. Firoz Mia | | Mother's Name | : | Sultana Parven | | Date of Birth | : | January 5, 1992 | | Gender | : | Male | | Marital Status | : | Single | | Nationality | : | Bangladeshi | | Religion | : | Islam | | Permanent Address | : | Vill : karanibatKaziKandi P:O : Borhamgonj P:S : ShibchorDist : Madaripur | | Current Location | : | Dhaka | |

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**Signature**